

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Northern Virginia Regional Office
Mobile Source Operations Section

OPERATIONAL ORDER	NUMBER 7	EFFECTIVE DATE: September 11, 1991 Revised: August 16, 2000
SUBJECT VEHICLE EMISSIONS INSPECTION STATION RECOGNITION PROGRAM	ORIGINATING UNIT MOBILE SOURCE OPERATIONS SECTION	

In recognition of the licensed inspectors, certified technicians and station owners/managers who perform their jobs in an exemplary manner during the year in support of "Air Check Virginia," Northern Virginia's Vehicle Emissions Inspection & Maintenance (I/M) Program, an award program is being established. The Mobile Source Operations Section will endeavor to present awards on a quarterly basis, and will be in accordance with the criteria set forth below.

The stations to be recognized will be recommended by each of the Vehicle Emissions Compliance Officers (VECO) from their assigned areas. Criteria to be considered during selection will include special inspection results, analysis of inspection data, voided inspection reports collected, field inspection reports, citizen complaints, personal observations, and other pertinent standards as may be applicable. An awards committee will be established to include three VECOs. The committee will review the recommendations in accordance with the criteria described above. The Program Manager (PM) will have final approval of the selection.

A presentation will be made with the station's VECO in attendance. The award will consist of a Station of the Quarter award letter (Attachment #1) for the station's exemplary performance. In addition, a certificate of appreciation (Attachment #2) will be presented to the station owner/manager for complying with the Vehicle Emissions Control Program regulations. The awards will be presented to the recipients or their representatives at a previously determined location. (Photographs may be taken to document the award presentation.) The PM will present the awards.

In addition, a letter of appreciation (Attachment #3) recognizing the performance of the emissions inspector will be presented to the station by the VECO when their inspector performs a perfect inspection during a covert audit.

ATTACHMENTS

- 1) STATION OF QUARTER AWARD LETTER
- 2) CERTIFICATE OF APPRECIATION
- 3) LETTER OF APPRECIATION (INSPECTOR)

Name _____

Station No. _____



Commonwealth of Virginia

DEPARTMENT OF ENVIRONMENTAL QUALITY
MOBILE SOURCE OPERATIONS

Vehicle Emissions Inspection Station

CERTIFICATE OF APPRECIATION

This certifies that this Official Emissions Inspection Station has been recognized for complying with all the licensing requirements and performing vehicle emissions inspections in a dedicated and commendable manner according to the regulations of the Virginia Motor Vehicle Emissions Control Program.

Quarter _____

Program Manager _____

Director _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

James S. Gilmore, III
Governor

John Paul Woodley, Jr.
Secretary of Natural Resources

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Dennis H. Treacy
Director

Gregory L. Clayton
Regional Director

TO: Doe's Exxon - Station #9999
13901 Crown Court
Woodbridge, VA 22193

SUBJECT: Vehicle Emissions Inspector Mary A. Doe
Letter of Appreciation

DATE: August 15, 2000

This letter is in recognition of your station's performance of a vehicle emissions inspection during a Mobile Source Operations special inspection. Your inspector performed the inspection in strict accordance with the regulations of the Virginia Department of Environmental Quality and the Code of Virginia governing the Virginia Vehicle Emissions Control Program.

Control of motor vehicle emissions is one of the key strategies for bringing the Northern Virginia area into compliance with air quality standards. The vehicle emissions inspection program ensures that vehicles registered in this area are operating at the exhaust emissions levels they were designed to meet and not producing excessive pollution. Accordingly, your station's exemplary performance of the inspection is to be commended.

Sincerely,

J. Michael Thompson, Jr.
Program Manager